



uni**view**

Better Security, Better World.

**NAVIGATION
TUTORIALS**



UNIVIEW RECORD LOCKS

WHY LOCK RECORDINGS

Locking recordings is a useful feature when an event occurs but action is not currently needed for this event, or when action is needed but the event cannot be backed up at the current second. The ability to lock clips allows for them to stay on the HDD without being overwritten even when the HDD is full until a user unlocks the clip.

HOW TO LOCK A CLIP

1. Open the search menu directly on the NVRs monitor.
2. Next start the playback for one camera.
3. After the camera is playing back find the spot in the footage that the user wants to lock and start playing the footage from there
4. For each time frame that the user wants to lock click on the "Lock" button at the bottom left of the play back menu. (once the lock button is clicked it will save the full clip, meaning if it was motion recording from one end of the motion even to the other and if it was full time recording it will back up 254MB)
5. After the user has clicked on the Lock button for each clip that needs to be saved and stored click on the "File Management" save button. This will give the user a menu that shows them what clips that have locked and what clips are currently saved on the recorder. From this menu they can play back the clip, back up the clip, and unlock the clip.

