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# CONFIGURATION TUTORIALS



# UNIVIEW EMAIL/PUSH NOTIFICATIONS

## **HEADING 1**

Email alerts can play a very vital role in any security system. The ability for the system to alert a user on a wireless device is being a very common way for guards, homeowners, and more to keep an eye on all situations. In this tutorial we will go over how to find the information needed to set up email, along with how to input the settings into the recorder and wireless devices.

### **EMAIL SETUP**

This tutorial will show how to set up email notifications from a Windows PC. This is the most efficient way to set up the email settings and alerts.

This tutorial will be from the point of view that the recorder has already been networked locally. Please see our networking tutorial for help.

- 1. Open Internet Explorer and navigate to the local IP address of the recorder.
- 2. Install the web service plugin by clicking on the download popup.
- 3. After the plugin is installed click on the allow popup to run the plugin.
- 4. Next log into the recorder using the admin account and admin account password for the recorder.
- 5. Once logged into the recorder navigate to the setup tab at the top of the page.
- 6. Navigate to the Network > Email settings in the left-hand menu.
- 7. Set up the Email SMTP settings
  - a. Turn on Server Authentication
  - b. Username: Full Email Address (Example: <a href="mail@gmail.com">Email@gmail.com</a>)
  - c. Password: Email Address Password (Password for logging into the email)
  - d. SMTP Server: Address for the email service (this can be found by googling SMTP settings <Email Provider>. Example: SMTP settings gmail.) Example: smtp.gmail.com
  - e. SMTP Port: Port that the email server uses based on its security (this can be found by googling SMTP settings <Email Provider>. Example: SMTP settings qmail.)
  - f. TLS/SSL Checked on.
  - g. Attach Image can be checked on if the user wants to receive a snapshot
  - h. Sender: Senders Name (Example: NVR Alert)
  - i. Sender's Address: Email address above for Username
  - j. Select Recipient: The recorder can send reports up to 6 different emails
  - k. Recipient: Recipients name (Example: Dave)
  - I. Recipients Address: The above recipients email address or sms email.
    - i. SMS emails can be sent directly to a cell phone using <Customers phone number>@<SMS email for cell provider> (the SMS email can be found by google searching <carrier> sms email. Example: 4105551586@vtext.com)
- 8. Save and Test the Email settings.

Note: Some email providers have security settings that will have to be turned off by opening the email though a web browser and then navigating the email accounts security settings. Normally these settings are called, 3<sup>rd</sup> party logins, unsecure apps, or remote programs.

Arming Schedule: The arming Schedule can be set up so that way emails will only send to the users and certain times during the day, such as after and before work hours. Up to 8 periods of the day can be set up for each day of the week. The blue areas mean that hour will be sending emails and the white areas mean that nothing will be sending during that hour.

### APP ALARMS SETUP

This part of the tutorial will assume that the app has already been installed on the user's cell phone and that the recorder is already added and active and live views are working.

- 1. Open the Main Menu of the app using the button in the upper left-hand corner.
- 2. In the menu navigate to Alarm Notifications.
- 3. Top on Allow Notifications at the bottom of the Alarm Notifications menu.
- 4. Click the device to turn the notifications on, the device slide should turn blue.
- 5. Next tap on Advanced settings at the bottom of the screen, this is after the device has the switch changed over to blue and turning the notifications on has working.
- 6. In the advanced settings click on the device one more time.
- 7. Check on each channel the user wants Alarms from.
- 8. Click on Time at the top, set up the phone notifications schedule.
- 9. Click on Type at the top, select the type of alarms the customer wishes to receive.
- 10. Last click on the save button in the upper right, looks like a floppy disk.
- 11. Back out to the Alarm Notifications menu, monitor to make sure the alarms are working and are not over sensitive.