How to Setup a File Printer for Use with

POS Text Sender

By

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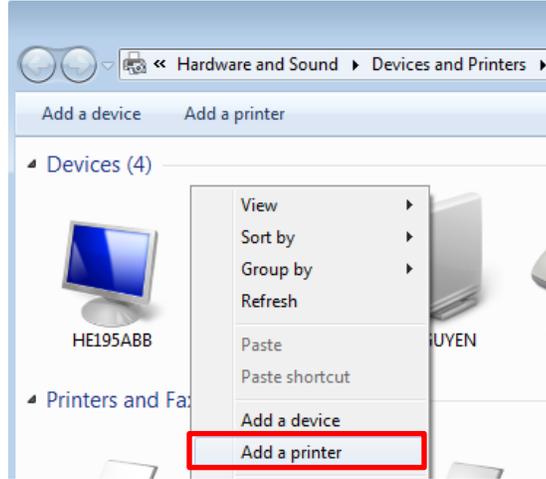## Field Application Engineer

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Summary: Create a File printer that allows for the customer to add the printer as a journal Printer in the POS Software and output the Receipt to a Text file. This requires the ability for the Point of Sale Software to Output to Multiple Ports
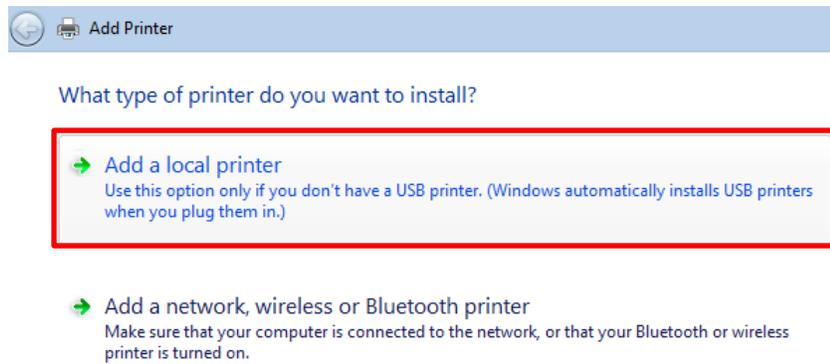
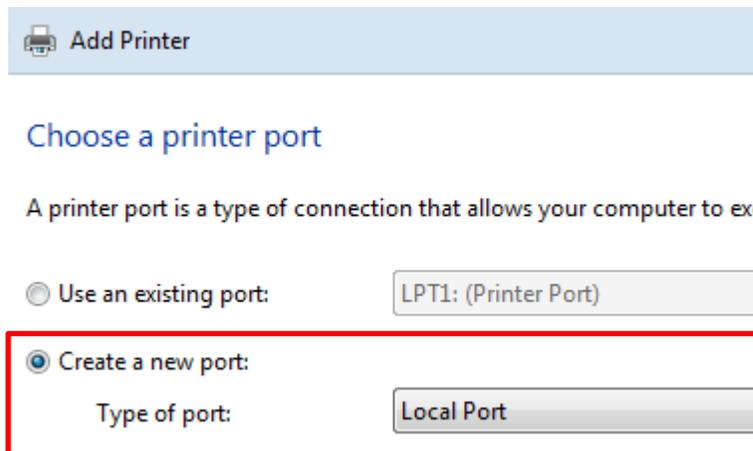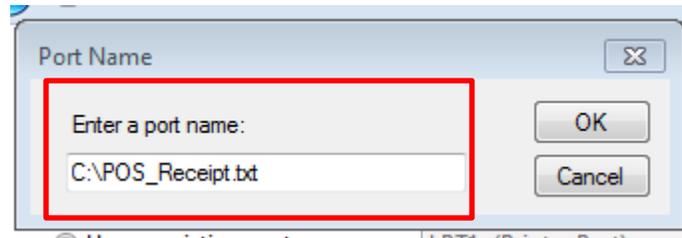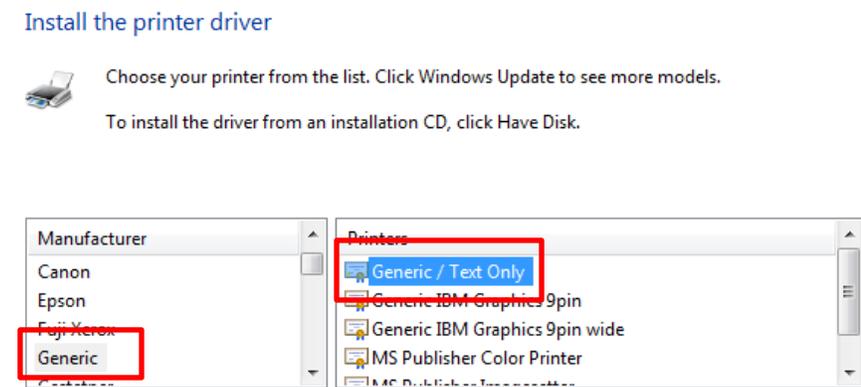| **Step 1**: Add Printer from Devices and Printer	Go to **Start** > **Devices and Printer** to arrive at the following Prompt
Step 2: Add a Local Printer	Add a "File Printer" by going to Add a Local Printer
Step 3: Under <u>Choose a Printer Port</u>, Click On <u>Create a New Port</u> and <u>Choose Local Port</u>	Choose Create a New Port and Choose Local Port

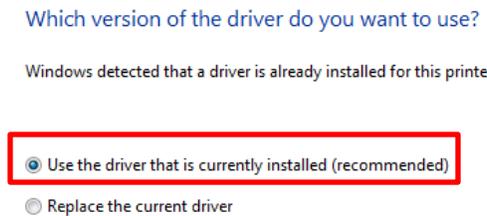|	
Step 4: Specify the Port Name	Under Port Name, specify the location in which you want the POS Text Sender to Find the File. In this case, on the C:\ Drive with a name of POS_receipt. When done, Click **OK**
Step 5: Select the Printer Driver	On the Install the Printer Driver Menu, Select Generic and Select Generic / Text Only
Step 6: Use the driver that is currently installed	Which version of the driver do you want to use? Windows detected that a driver is already installed for this printe ● Use the driver that is currently installed (recommended) ○ Replace the current driver
Step 7: Name printer as Geovision File Printer	You can specif y a share name so the printer may be explored in Windows. Click Next and Select Finish Type a printer name Printer name: Geovision File Printer This printer will be installed with the Generic / Text Only driver.