Backing Up Database Before Upgrading GV-ASManager V2.3

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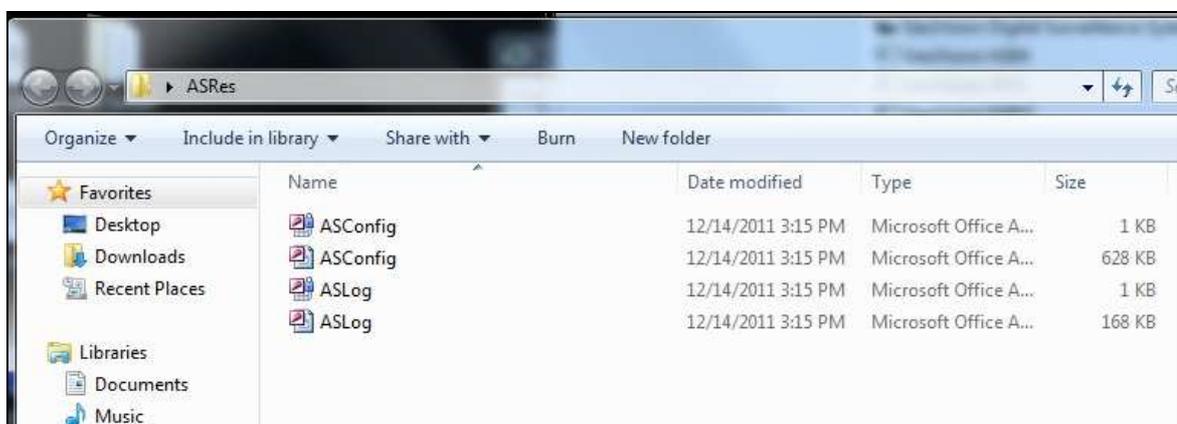## Applied to

GV-ASManager V2.3

Summary

Before upgrading GV-ASManager V2.3 to newer versions, you need to back up the database first if you are using MDB database, and then restore the database to the upgraded version.

To Back Up Database

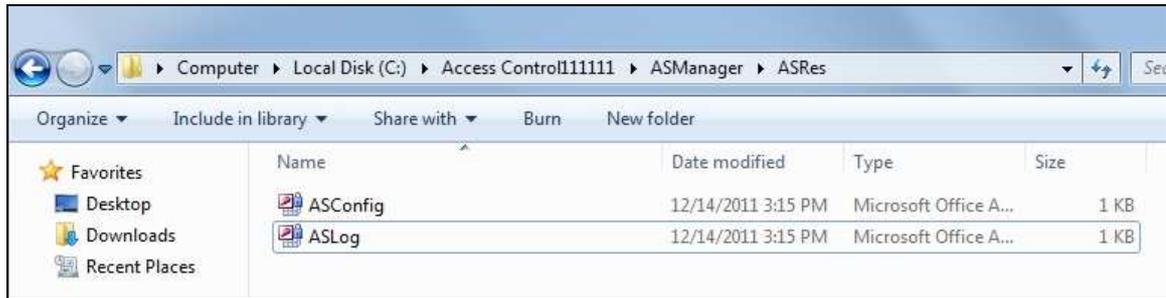Follow the steps below to back up the database before upgrading GV-ASManager V2.3 to newer versions.

1. Go to **:\Access Control\ASManager\ASRes** and there should be four files.

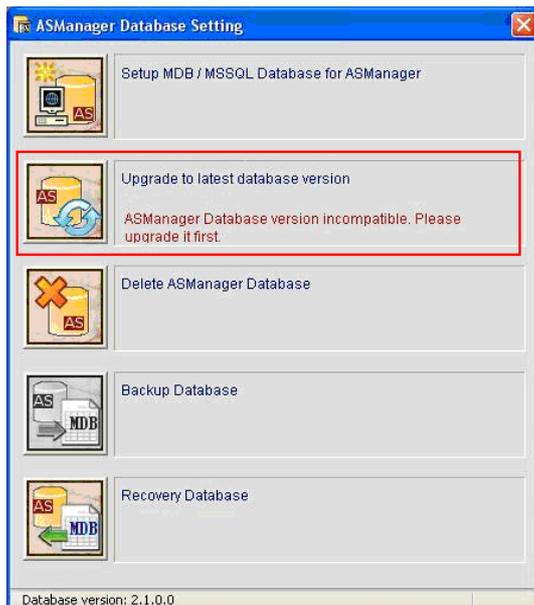2. Back up the four files in the folder.

3. Uninstall GV-ASManager V2.3. After uninstalling, only two files remain in the ASRes folder.

4. Install GV-ASManager V3.0 or later versions.

5. Copy and paste the four files you backed up back to **:\Access Control\ASManager\ASRes**.

6. Run ASDBManager.exe from the program folder at **:\Access Control\ASManager**.

7. Select **ASManager Database Setting**.

8. Select **Upgrade to latest database version**.

9. The GV-ASManager starts upgrading the database. When the upgrade is complete and the message "Upgrade database successfully" appears, click **OK**.